



PC/CIR/SGA/2023/01

10/07/2023

CIRCULAR

Sub:-Students Grievances & Redressal Committee-2023-24 reg

Students Grievances & Redressal Committee is reconstituted for the academic year 2023-24 with the following members as per KTU guidelines.

Sl. No.	Name	Designation	Role
1	Dr. S. BrillySangeetha	Professor & Principal	Chairman
2	Ms.Padmapriya V.K	Asst. Professor& HOD, S&H	Member
3.	Dr. John Chembukkavu	Asst. Professor & HOD, EEE	Member
4	Dr.G Kiruthika	Asso.Professor & HOD,CSE	Member
5	Ms.Rachana M K	Asst. Professor& HOD/ECE	Member
6	Dr.A Benham	Asso.Professor & HOD,ME	Member
7	Dr. P Mahadevan	Asso. Professor& HOD/CE	Member
8	Ms. Sindhu T V	Asst. Professor ECE	Member
9	Ms.Jeffzine Roja	College Union Chairperson,S7-ECE	Member

10/7/23
PRINCIPAL

CC to:
President
Sr.Vice President
General Secretary
All HODs
Asst. AO
Committee Members



PC/NT/SGA/2023/01

10.11.2023

NOTICE

Sub: - Students Grievances & Appeal Committee- 2023-24 reg

Meeting will be conducted for Students Grievances & Appeal Committee on on 16/11/2023 Thursday at 11.30am with the following as members.

Room NO: 125

Committee Members:-

Sl. No.	Name	Designation	Role	Signature
1	Dr. S. BrillySangeetha	Professor & Principal	Chairman	
2	Ms.Padmapriya V.K	Asst. Professor& HOD, S&H	Member	
3.	Dr. John Chembukkavu	Asst. Professor & HOD, EEE	Member	
4	Dr.G Kiruthika	Asso.Professor & HOD,CSE	Member	
5	Ms.Rachana M K	Asst. Professor& HOD/ECE	Member	
6	Dr.A Benham	Asso.Professor & HOD,ME	Member	
7	Dr. P Mahadevan	Asso. Professor& HOD/CE	Member	
8	Ms. Sindhu T V	Asst. Professor ECE	Member	
9	Ms.Jeffzine Roja	College Union Chairperson,S7-ECE	Member	

Agenda:

- Student's Grievances
- Academic
- Co-curricular
- Extra-curricular

Chairman



PC/NT/SGA/2023/01

10.11.2023

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8	Ms. Sindhu T V	Asst. Professor ECE	Member	
9	Ms.Jeffzine Roja	College Union Chairperson,S7-ECE	Member	

Agenda:

- Student's Grievances
- Academic
- Co-curricular
- Extra-curricular

Chairman



Minutes of meeting of Students Grievances & Appeal on 16/11/2023 Thursday at 11.30am

Committee Members: -

Sl. No.	Name	Designation	Role	Signature
1	Dr. S. BrillySangeetha	Professor & Principal	Chairman	
2	Ms.Padmapriya V.K	Asst. Professor& HOD, S&H	Member	
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8	Ms. Sindhu T V	Asst. Professor ECE	Member	
9	Ms.Jeffzine Roja	College Union Chairperson,S7-ECE	Member	

Points discussed

Minutes of meeting of Grievances & Redressal Committee Members on 16/11/2023 Thursday

- To provide Google Pay option in Canteen and Store.
- To fix leakage in classrooms of ME and CE block.
- They informed that projector in ECE is not working.
- They suggested arranging a classroom for studying supply subjects.
- PTMA secretary suggested conducting Alumni Meeting every year.
- Students requested to clean grass in all the areas of college.
- Students requested to repair pipe leakage and repair door lock in the toilets
- Students requested to provide a toilet facility in the EEE block after the college hours (after 4.30PM for students practicing for sports.
- PTMA secretary suggested, arts and Techfest should be scheduled with gap from sessional exam.
- Students requested to provide separate volleyball courts for boys and girls.
- Students requested to provide lighting in all areas of the college helps students to move easily.

Chairman
16/11/23



ACTION TAKEN REPORT

SI NO	POINTS DISCUSSED	STATUS
1	To provide Google Pay option in Canteen and Store.	Approved
2	To fix leakage in classrooms of ME and CE block.	Informed maintenance department
3	They informed that projector in ECE is not working.	Informed ECE department to submit the service request form
4	They suggested arranging a classroom for studying supply subjects.	Informed students that the college is already arranging a class room and remedial classes for the students to study supply exams.
5	Students requested to conduct Alumni Meeting every year.	Informed Alumina Convener
6	Students requested to clean grass in all the areas of college.	Informed maintenance department
7	Students requested to repair pipe leakage and repair door lock in the toilets	Informed maintenance department
8	Students requested to provide a toilet facility in the EEE block after the college hours (after 4.30PM for students practicing for sports.	Informed physical education department to do needful
9	Students requested to schedule, arts and Techfest should be scheduled with gap from sessional exam.	Schedule academic calendar accordingly
10	Students requested to provide separate volleyball courts for boys and girls.	Informed management
11	Students requested to provide lighting in all areas of the college helps students to move easily.	Informed maintenance department

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16/11/23
Chairman



PC/NT/SGA/2023/02

04.04.2024

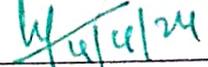
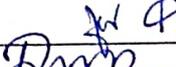
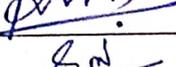
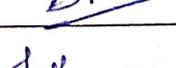
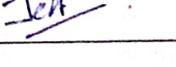
NOTICE

Sub: - Students Grievances & Appeal Committee- 2023-24 reg

Meeting will be conducted for Students Grievances & Appeal Committee on 08/04/2024 Monday at 10.00am with the following as members.

Room NO: 125

Committee Members:-

Sl. No.	Name	Designation	Role	Signature
1	Dr. S. BrillySangeetha	Professor & Principal	Chairman	
2	Ms.Padmapriya V.K	Asst. Professor& HOD, S&H	Member	
3	Dr. John Chembukkavu	Asst. Professor & HOD, EEE	Member	
4	Dr.G Kiruthika	Asso.Professor & HOD,CSE	Member	
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9	Ms.Jeffzine Roja	College Union Chairperson, S&H-ECE	Member	

Agenda:

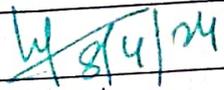
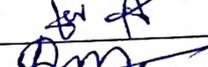
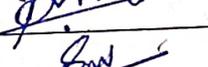
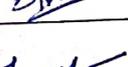
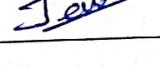
- Student's Grievances
- Academic
- Co-curricular
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Chairman



Minutes of meeting of Students Grievances & Appeal on 08/04/2024 Monday at 10.00am.

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Points discussed

- Students informed about the working condition of fans tube lights in the classroom.
- Students requested to conduct some effective technical program.
- students expressed that their shirts and pants are tired due to the sharp edge of the desk available in the classroom


Chairman



ACTION TAKEN REPORT

SI NO	POINTS DISCUSSED	STATUS
1	Students informed about the working condition of fans tube lights in the classroom.	Informed maintenance department
2	Students requested to conduct some effective technical program.	Informed all department HOD to conduct the technical program.
3	Students expressed that their shirts and pants are tired due to the sharp edge of the desk available in the classroom	Informed maintenance department


Chairman