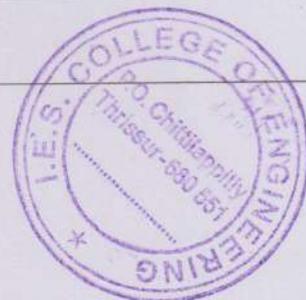


### Action Taken Report

Sl. No	Description	Action Taken Report
1	<p><b>Agenda 1: Feedback on Revised College timings- 8.45 am to 1.30 pm</b></p> <p>As per the feedback received from the parents regarding the revised college timings, they have the anxiety of their children that in the afternoon time students may not utilised properly. Some students are going for internship. But some companies may not agree regarding the attendance they get only in the afternoon time in the industry and work will not be completed. So HoDs to monitor the afternoon session very strictly.</p>	<p>The Revised timing is withdrawn form the next academic year and the college will function till evening.</p>
2	<p><b>Agenda 2: Funding Proposals</b></p> <p>It has been decided in the meeting that students as well as faculty members to be encouraged for applying for funding proposals from AICTE,MSME,UGC,DST etc.</p>	<p>The students have submitted the proposals under the guidance of faculty members.</p>
3	<p><b>Agenda 3: College programmes/events of the year</b></p> <p>The important programmes of the year is Orientation, Tech fest, College Day, Arts fest, IEDC Boot camp and NSS activities.</p>	<p>All the programmes were conducted in good manner.</p>
4	<p><b>Agenda 4: Closing of PG Courses</b></p>	



	The council has decided to close the PG courses as there are very less admissions for the past 3 years.	All the relevant documents were submitted to AICTE, DTE and KTU for the closure of PG courses.
5	<p><b>Agenda 5: Department Activities</b></p> <p>All the departments are advised to conduct seminars, webinars, workshops, technical talks etc for the betterment of students. Through this programme only, they attain more technical knowledge. All such programmes can be conducted in the afternoon session.</p>	All the department activities were conducted in the year.
6	<p><b>Agenda 6: Discipline</b></p> <p>Even if the college timing is 8.45 am to 1.30 pm, afternoon discipline also to be monitored. Students should not stay back in the campus unnecessarily. They should attend the internships and training programmes as scheduled.</p>	No disciplinary issues were reported in the year.
7	<p><b>Agenda 7: General Matters</b></p> <p>The PTA meetings should be conducted after the sessional test. Fees to be collected at the beginning of the semester.</p>	PTA meetings were as decided. Students paid the fees at the beginning of the semester.

**PRINCIPAL**

c.c. to :

President  
Sr. Vice President  
General Secretary  
Academic Director  
All HoDs  
AO

