

ACADEMIC YEAR 2023-2024

Minutes of meeting held on 15.07.2023

The Governing Council meeting was conducted on 15/07/2023 at 10.00 am in the board room of management block. The Principal has formally welcomed the President and all members of the Governing Council and presented the detailed agenda. The Governing Council has considered it item-wise and deliberated as highlighted below:

The following subjects were discussed and relevant decisions are made as given below:

Subject No	Subject	Resolution No	Resolution
1.	Confirmation of last minutes of meeting held on 27/07/2022	1.	The council resolves that the minutes of meeting held on 27/07/2022 be confirmed
2.	Note on Building	2.	Mr. Mohamed Rafeek P. C. General Secretary informed to forward maintenance request. Printing works completed.
3.	Note on IT infrastructure	3.	Principal requested purchase of new systems for CSE Lab, Civil dept, ECE dept and EEE dept. New Projector is needed in Civil department and smart boards to be purchased. President informed that one by one department smart boards can be done and will start with the purchase for CSE dept. First, he asked the purchase director to invite quotations for the same and committee agreed to purchase new systems too.
4.	Note on Central Library	4.	The purchase of books and journals according to the submission from the Librarian is approved.
5	Note on extension of approval by AICTE	5.	Perused and recorded. Board has planned to reduce the seat of CE, ECE & R& AI
6	Note on approval by KTU	6.	Perused and recorded. Principal was asked to proceed with the documents necessary for AICTE approval. NOC to be obtained from KTU.
7	Note on admission to the courses offered both UG & PG.	7.	As the 2022-23 admission count was very good ie out of 300, 265 seats are filled up, the Governing Council appreciated Principal, Hods and entire team for their sincerity and dedicated hard work. The Council asked them to continue

			with the efforts to bring the college to the next level in all area.
8	Note on Students scholarship and welfare schemes	8.	Mr. Jini C A, Treasurer mentioned that there will be no change in scholarship schemes and all the schemes will be continued as usual like the last year. But some modifications are needed in fee structure and asked Principal to study and report the possibilities to the Management.
9	Note on examination results	9.	The committee discussed about the result percentage and appreciated various efforts taken by faculties and asked to maintain the same in future. KTU ranking of our college is improved and committee appreciated all faculties and staff members.
10.	Note on funding proposals by external agencies	10.	This year we received fundings from MSME of Rs.15 lakhs. Principal explained the entire process and Council appreciated the R & D Cell for their good work. The Council suggested to apply for more funding agencies and asked Principal to motivate the faculty and students for come up with the more project proposals.
11.	Note on events/programme /seminar/conference/workshop	11.	Principal presented the detailed events to be conducted in the academic year.
12.	Note on placement and training cell	12.	The Governing Council reviewed the placement statistics and asked to improve it. Principal informed that skill development courses were given to students to develop their technical skills.
13	Note on value added courses to the students	13.	Principal presented that from semester 1 onwards value-added courses were conducted and informed that the completion rate of internships also increased. The Council appreciated the efforts taken by Principal and all HoDs.
14	Note on International Conference by PG departments	14.	International Conference to be arranged and Dr. Benham A, HoD of ME dept has been given the charge of it. It was proposed that this year International Conference is tied up with Gambella University, Ethiopia.
15.	Note on research and development	15.	Prof .R. Kalavathy Informed that faculty started patent filling & granting process. Council appreciated the efforts.
16.	Note on NBA Accreditation Process	16.	The institution received NBA accreditation for three departments. CE, CSE & ME. All the members of the council appreciated Principal, HoDs Faculty and staff

			members ad students.
17.	Note on staff strength	17.	Principal informed that the staff strength is to be maintained according to AICTE and KTU norms. Many faculty resigned due to family situations. New appointments to be done. Governing council approved the recruitment of new staff members.
18.	Academic Targets planned and achieved during Academic year 2021-22	18.	The Governing Council reviewed the targets planned and achieved and expressed happiness about the accomplishment of all planned targets.
19.	Any other matters with the permission of the President.	19	Principal submitted proposal regarding IES IT park. The Council entrusted Mr. Syed Mohammed P T, Sr. Vice President to study the proposal.

The meeting concluded with the Principal proposing a Vote of Thanks to the President and all members.

W/15/7/23
PRINCIPAL & MEMBER SECRETARY

Cc to:

All Committee members

