ACTION TAKEN REPORT

Subject No	Subject	Resolution No	Resolution	Action Taken Report
1.	Confirmation of last minutes of meeting held on 15/07/2023	1.	The council resolves that the minutes of meeting held on 15/07/2023 be confirmed	---------
2.	Note on Building	2.	Mr. Mohamed Rafeek P. C. General Secretary informed to forward maintenance request. Printing works completed.	Maintenance works have been completed.
3.	Note on IT infrastructure	3.	Principal requested purchase of new systems for CSE Lab, Civil dept, ECE dept and EEE dept. New Projector is needed in Civil department and smart boards to be purchased. President informed that one by one department smart boards can be done and will start with the purchase for CSE dept. First, he asked the purchase director to invite quotations for the same and committee agreed to purchase new systems too.	Purchased 30 i3 systems and smart board for CSE department.
4.	Note on Central Library	4.	The purchase of books and journals according to the submission from the Librarian is approved.	The books were purchased as per the submission request of Librarian.
5	Note on extension of approval by AICTE	5.	Perused and recorded. Board has planned to reduce the seat of CE, ECE & R& AI	CE, ECE and R& AI seats were reduced to 30 from 60.
6	Note on approval by KTU	6.	Perused and recorded. Principal was asked to proceed with the documents necessary for AICTE approval. NOC to be obtained from KTU.	Documents prepared and uploaded for AICTE approval process. NOC obtained from KTU.
7	Note on admission to the courses offered both UG &PG.	7.	As the 2022-23 admission count was very good ie out of 300, 265 seats are filled up, the Governing Council	The College continued the efforts and filled up 169 seats out of 320 seats.

			appreciated Principal, Hods and entire team for their sincerity and dedicated hard work. The Council asked them to continue with the efforts to bring the college to the next level in all area.	
8	Note on Students scholarship and welfare schemes	8.	Mr. Jini C A, Treasurer mentioned that there will be no change in scholarship schemes and all the schemes will be continued as usual like the last year. But some modifications are needed in fee structure and asked Principal to study and report the possibilities to the Management.	Proposed change in fee structure submitted and approved by the Management.
9	Note on examination results	9.	The committee discussed about the result percentage and appreciated various efforts taken by, faculties and asked to maintain the same in future. KTU ranking of our college is improved and committee appreciated all faculties and staff members.	The efforts will be continued.
10.	Note on funding proposals by external agencies	10.	This year we received fundings from MSME of Rs.15 lakhs. Principal explained the entire process and Council appreciated the R & D Cell for their good work. The Council suggested to apply for more funding agencies and asked Principal to motivate the faculty and students for come up with the more project proposals.	Working on mooc funding agencies and submitted project proposals to different funding organisations.
11.	Note on events/programme /seminar/conference/ workshop	11 .	Principal presented the detailed events to be conducted in the academic year.	--------

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			the recruitment of new staff members.	
18.	Academic Targets planned and achieved during Academic year 2021-22	18.	The Governing Council reviewed the targets planned and achieved and expressed happiness about the accomplishment of all planned targets.	Efforts will be continued.
19.	Any other matters with the permission of the President.	19	Principal submitted proposal regarding IES IT park. The Council entrusted Mr. Syed Mohammed P T, Sr. Vice President to study the proposal.	Small incubation started in the campus. Proposal has been approved and inviting companies to be part of IES IT park.

PRINCIPAL & MEMBER SECRETARY

Cc to:

All Committee members

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