



PC/NT/SGA/2024/01

11/11/2024

NOTICE

Sub:- Students Grievances & Appeal Committee- 2024-25 reg

Meeting will be conducted for Students Grievances & Appeal Committee on 14/11/2024 Thursday at 2.00 pm with the following as members.

Room NO: 125

Committee Members:-

Sl. No.	Name	Designation	Role	Signature
1	Dr. S. BrillySangeetha	Professor & Principal	Chairman	
2	Ms.Padmapriya V.K	Asst. Professor& HOD, S&H	Member	
3.	Dr. John Chembukkavu	Asst. Professor & HOD, EEE	Member	
4	Ms.Rachana M K	Asst. Professor& HOD/ECE	Member	
5	Ms. Shahaziya Parvez M	Asst. Professor& HOD/R& AI	Member	
6	Ms.Anju EM	Asst. Professor& HOD/CE	Member	
7	Ms.Sindhu T V	Asst. Professor ECE	Member	
8	Ms.Gopika C S	College Union Chairperson Student, S7 CSE	Member	

Agenda:

- Student's Grievances
- Academic
- Co-curricular
- Extra-curricular

Chairman



Minutes of meeting of Students Grievances & Appeal on 14/11/2024 Thursday at 2.00 pm

Committee Members:-

Sl. No.	Name	Designation	Role	Signature
1	Dr. S. Brilly Sangeetha	Professor & Principal	Chairman	
2	Ms. Padmapriya V.K	Asst. Professor & HOD, S&H	Member	
3.	Dr. John Chembukkavu	Asst. Professor & HOD, EEE	Member	
4	Ms. Rachana M K	Asst. Professor & HOD/ECE	Member	
5	Ms. Shahaziya Parvez M	Asst. Professor & HOD/R& AI	Member	
6	Ms. Anju EM	Asst. Professor & HOD/CE	Member	
7	Ms. Sindhu T V	Asst. Professor ECE	Member	
8	Ms. Gopika C S	College Union Chairperson Student, S7 CSE	Member	

Points discussed

- The basketball court is not regularly cleaned and maintained so request to clean basketball court.
- Requested to provide network facility in classrooms because lack of proper network connectivity in classrooms affecting online learning and resources.
- Fans in classrooms are operating at a slow speed so request to repair fans.
- Students informed about water blockages in the wash basins.
- Ms. Gopika (S7 CSE) a senior student shared valuable insights on how to study subjects effectively to avoid backlogs and supplies.
- Students suggested to set up a workout area next to the basketball ground.
- Students requested to provide a formal fresher's day event to welcome new students.
- Students have requested to celebrate Christmas on campus
- Students requested to provide resting or relaxation area on campus for students during break time.
- Students requested to clean classrooms regularly.

Chairman



ACTION TAKEN REPORT

SL NO	Points Discussed	Status
1	The basketball court is not regularly cleaned and maintained. So students requested to clean basketball court.	AO instructed cleaning supervisor to make necessary arrangements to clean basketball court regularly.
2	Requested to provide network facility in classrooms because lack of proper network connectivity in classrooms affects online teaching and learning.	Informed to ICT wing to make necessary arrangements
3	Fans in classrooms are operating at a slow speed so request to repair fans.	AO instructed electrical supervisor to make necessary arrangements to repair fans.
4	Students informed about water blockages in the wash basins.	AO instructed cleaning supervisor to check wash basin regularly and if the blocks exists further arrangements has to be done.
5	Students suggested setting up a workout area next to the basketball ground.	Requested management to do needful.
6	Students requested to provide a formal fresher's day event to welcome new students.	Approved
7	Students have requested to celebrate Christmas on campus.	Approved
8	Students requested to provide resting or relaxation area on campus for students during break time.	Requested management to do needful.
9	Students requested to clean classrooms regularly	AO instructed cleaning supervisor to monitor whether the class rooms are cleaned regularly.


Chairman